

# INTERNAL QUALITY ASSURANCE CELL

(KamlaShikshakPrashikshanMahavidyalaya)

(Affiliated to Maharaja SurajmalBrij University, Bharatpur & Recognized by NCTE)

Girraj Colony, DHOLPUR (RAJ.)-328001





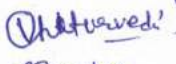


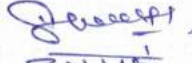
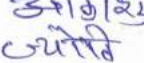
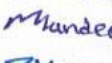



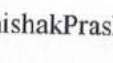
E-Mail- kamlacollege1@gmail.com; Website-www.kspm.org.in

Sr. No. I

Date: 30.11.2022

## NOTICE

It is for the information to the following members of the IQAC that a meeting of IQAC will be held on 02/12/2022 at 02:00 PM sharp in the IQAC Cell. All the members of IQAC are requested to be punctual.

Sr. No.	Name	Designation	Signature
1.	Dr. Y.B. Parasar (Principal)	Chairman	
2.	Dr. Manju Tiwari (Assoc. Prof.)	Coordinator	
3.	Dr. R.R.L. Sharma (Institute chairman)	Member	
4.	Dr. Neetu Sharma (Faculty)	Member	
5.	Dr. Veenu Chaturvedi (Faculty)	Member	
6.	Mr. Manish Kumar (Director of Sports)	Member	
7.	Dr. L.P. Sharma (Office supdt.)	Member	
8.	Mr. Vishnu Shrotiya (Technical Support)	Member	
9.	Mr. Akanshu Gupta (Student)	Member	
10.	Miss. Jyoti Sharma (Student)	Member	
11.	Mr. Mandeep Sharma	Member	
12.	Mr. Bittu (Alumni)	Member	
13.	Mrs. Laxhmi (Alumni)	Member	
14.	Dr. Rajesh Sharam (Educationist)	Member	

## Agenda

- To assure availability of ICT sources & resources in KamlaShikshakPrashikshanMahavidyalaya to improve the teaching learning process.
- To reform and redesign the academic calendar of current session.
- To introduce reforms in Teaching Learning by ICT teaching.
- To renovate ICT lab and air-conditioning computerize the Central library.
- To make efforts for the beautification of the campus and planting trees and make the campus eco-friendly.
- Go for Green Audit, Environment audit and Energy audit.
- To Develop Research Culture, Constitute the Research Committee and policy.

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- To encourage the faculty member to attend seminars/workshops/ Conferences and to present papers&publish the research papers in UGC listed Journals.To provide the financial support for the same.
- To frame and establish code of professional ethics for faculty, code of ethics for pupil-teachers
- To establish the Alumni Association & get registered.
- To collect the data and prepare the report regarding Student support and progression of Kamla Shikshak Prashikshan Mahavidyalaya.
- To assure the regular quarterly meetings of IQAC of Kamla Shikshak Prashikshan Mahavidyalaya.
- All the important circulars of University and NCTE must be uploaded on College website for the students
- Any other item with the permission of chair.



(Dr. Manju Tiwari)  
Coordinator  
IQAC

**Co-ordinator**  
IQAC

Kamla Shikshak Prashikshan Mahavidhyalaya  
DHOLPUR (Raj.)

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## Minutes of the Meeting

A meeting of the IQAC was held on 02.12.2022 in the office of the IQAC Cell. Under the chairmanship of Dr. Y.B. Parasar, Principal. The following members attended the meeting:

Sr. No.	Name	Designation
1.	Dr. Y.B. Parasar (Principal)	Chairman
2.	Dr. Manju Tiwari (Assoc. Prof.)	Coordinator
3.	Dr. R.R.L. Sharma (Institute chairman)	Member 
4.	Dr. Neetu Sharma (Faculty)	Member
5.	Dr. Veenu Chaturvedi (Faculty)	Member
6.	Mr. Manish Kumar (Director of Sports)	Member
7.	Dr. L.P. Sharma (Office supdt.)	Member
8.	Mr. Vishnu Shrotiya (Technical Support)	Member
9.	Mr. Akanshu Gupta (Student)	Member
10.	Miss. Jyoti Sharma (Student)	Member
11.	Mr. Mandeep Sharma	Member
12.	Mr. Bittu (Alumni)	Member
13.	Mrs. Laxhmi (Alumni)	Member
14.	Dr. Rajesh Sharam (Educationist)	Member

## MINUTES

The following decisions were taken:

- **To assure availability of ICT sources & resources in Kamla Shishak Prashikshan Mahavidyalaya to improve the teaching learning process:** It was decided that the all established ICT infrastructure should be upgraded and a new smart class should be established
- **To reform and re-design the academic calendar of current session:** Academic Calendar of the session 2022-23 was discussed in detail. It was decided that the activities and National/ International seminars/conferences/workshops must be organized during the dates decided in the academic calendar.

  
Co-ordinator  
IQAC

Kamla Shikshak Prashikshan Mahavidyalaya

  
Principal

Kamla Shikshak Prashikshan Mahavidyalaya

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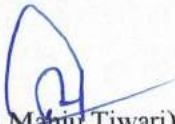
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- **To introduce reforms in Teaching Learning by ICT teaching:** It was decided that the all faculty members must go for ICT based teaching Learning use smart class and also trained the pupil-teachers to use the smart board regarding teaching learning.
- **To renovate ICT lab and air-conditioning computerize the Central library:** It was unanimously decided that ICT resource Centre should be updated the central library must be computerized and air conditioners must be installed within the session.
- **To make efforts for the beautification of the campus and planting trees and make the campus eco-friendly:**It was also decided that plant more trees in the campus, pupil-teachers must have inspired to maintain the eco-friendly environment in college.
- **Go for Green Audit, Environment audit and Energy audit:** It was decided that audit process should be initiated for the same.
- **To Develop Research Culture, Constitute the Research Committee and policy:**It was resolved constitute the research committee of Kamla Group of Colleges.
- It was decided that to encourage the faculty members to attend seminars/workshops/ Conferences and to present papers&publish the research papers in UGC listed Journals. To provide the financial support for the same.
- It was decided that to be framed and established code of professional ethics for faculty, code of ethics for pupil-teachers
- **To establish the Alumni Association & get registered:** It was decided that to establish the Alumni Association & get registered.
- It was resolved to collect the data and prepare the report regarding Student support and progression of Kamla Shikshak Prashikshan Mahavidyalaya.
- It was resolved to assure the regular quarterly meetings of IQAC of Kamla Shikshak Prashikshan Mahavidyalaya.
- It was resolved that the important circulars of University and NCTE must be uploaded on College website for the students
- **Any other item with the permission of the chair:**

The meeting was concluded with the vote of thanks by the chair.



(Dr. Manju Tiwari)  
Coordinator

**Coordinator**  
IQAC

Kamla Shikshak Prashikshan Mahavidhyalaya  
DHOLPUR (Raj.)



(Dr. Y. B. Parashar)

Chairman  
IQAC

**Principal**

Kamla Shikshak Prashikshan Mahavidhyalaya  
DHOLPUR (Raj.)